

GUITING POWER PARISH COUNCIL

Minutes of the Annual Parish Council Meeting May 15th 2024 at the Cochrane Meeting Room

Present: Cllrs Simon Gardner (Chair) , Simon Wallis, Sam Ayton-Hill, Fiona Formby, Richard Knee

Attending: Clerk Jane Carter, County Councillor Mark Mackenzie-Charrington

MINUTE	AGENDA ITEMS	ACTION
240515/1	Election of Chair: Councillor Simon Gardner was proposed by Cllr Knee, seconded by Cllr Ayton-Hill and elected unanimously. The declaration of acceptance was signed	
240515/2	Election of Vice-Chairman: Councillor Simon Wallis was proposed by Councillor Gardner, seconded by Councillor Ayton-Hill and elected unanimously. The acceptance of office was signed	
240515/3	Apologies for absence: Cllrs Neil Smith, Friend (accepted)	
240515/4	To Receive Declarations of Interest from Councillors- none	
240515/5	To approve the minutes of the Parish Council meeting held March 19th, 2024: the minutes of the meeting were approved as a true record and signed by the Chair.	
240515/6	To receive comments and concerns from the public: None	
240515/7	To receive report from County Councillor Mark Mackenzie-Charrington: the report had been circulated and was noted. He highlighted a £2.2m bus improvement plan for better routes and more services. The Robin service was being more widely used. More electric buses would be introduced. Cllr Gardner raised the potholes on the edges of the Winchcombe Road and said these were now becoming deeper and more dangerous. Cllr Mackenzie-Charrington would investigate.	
240515/8	To receive report from District Councillor Len Wilkins: None received.	
240515/9	Highways Matters: I. White lining: the work had been confirmed for Wednesday June 5 th . The area would need to be cordoned off and all cars clear by the early morning. The clerk would draft two letters for residents and businesses informing them of the work. Cllr Knee would ask if the field could be opened for parking. II. Kerbing: an updated cost for the kerbing works had been received from one contractor. It was agreed to discuss at the next meeting when Cllr Smith would be able to give an update on approach to the Trust.	Clerk Cllr Smith
240515/10	Playground Inspections: The annual inspection had been received and there were no issues reported. Cllr Gardner would cut back some of the overhanging branches	Cllr Gardner
240515/11	Defibrillator Training: this was being arranged by Cllr Smith. It was agreed the defibrillator could be replaced and the clerk would investigate possible grants	Cllr Smith/Clerk
240515/12	War Memorial: no update. Cllr Knee suggested that written updates could be presented by councillors if they were not going to be present at a meeting. This was agreed.	All
240515/13	Parish Meeting: the clerk updated on the response received from organisations invited to speak. Cllr Formby would promote on Facebook and organise refreshments. The Chair would draft a report on the work of the PC.	Cllrs Fomby/Gardner

240515/14	Emergency Plan: the existing plan had been circulated. Cllr Ayton-Hill was updating the information including contact details. A draft would be circulated prior to the next meeting for approval.	Cllr Ayton-Hill
240515/15	Planning applications: No matters to consider	
240515/16	<p>Finance:</p> <ul style="list-style-type: none"> I. To approve current statement of accounts and bank reconciliation (as circulated): this was approved. II. To approve payments and note receipts: these were approved and initialed by the Chair. III. To confirm that the parish council wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 and to sign and return the Certificate of Exemption- APPROVED IV. To receive and note the Annual Internal Audit Report- NOTED V. To receive and approve the Annual Governance Statement Section 1 of the Annual Return for 2023-24- APPROVED VI. To approve the year of year accounts for 2023-24 and to approve Section 2 of the Annual Return for 2023-24.- APPROVED VII. Annual insurance renewal: this was received and was significantly more than in previous years due to the addition of the War Memorial and other items. The cost of repairs and replacement insurance for the play equipment, war memorial and defibrillator and office equipment were discussed and the likelihood of an insurance claim versus wear and tear. The clerk reported that other councils were examining their insurance arrangements and whether they were over-insured. It was agreed that a new quote would be requested. 	Clerk
240515/17	Matters For Information: Cllr Ayton-Hill gave her apologies for the July meeting	
240515/18	The Chair closed the meeting at 20.10 p.m. The next meeting would be held on Wednesday July 17th at 7 p.m.	

Approved By _____

Date _____